



WOODS LOKE PRIMARY SCHOOL: OUR SCHOOL'S OFFER 2026-27

Who are the best people to talk to about my child's learning, medical or special needs?

My Child's Class Teacher
SENDCO Mrs A Norman
Headteacher Mr J Crawley
SEN Governor Jo Woolnough
Pastoral / Nurture Support Lead Mrs Paisley
Our Pastoral / SEN Team are available to meet with parents.
Please contact the SEN team or the school office on 01502 561234 to arrange meetings or email alinorman@woodsloke.org

What are the arrangements for voicing my concerns?

Talk to your child's class teacher initially
Talk to your child's Key Stage Lead / SENDCO / Headteacher
Click to access our [School Complaints Procedure](#) if your concern isn't resolved. SENDIASS can help with this.

Where else can I find support and information?

View the [Local Authority Offer Suffolk Parent Support](#) (SENDIASS)
Pastoral Support Team (office@woodsloke.org)
Mental health first aiders
School Health (including the School Nurse)
GP (including Paediatrician)
Children's Centres
Parent Forums (Monday Mail for dates)
Talk to our SENDCO for advice and support:
alinorman@woodsloke.org

What types of special needs support is available for my child in school?

The class teacher supports all pupils through targeted high quality, adaptive teaching and where appropriate, specific group work or targeted interventions. We use the **graduated response cycle** to identify what support or interventions are needed. Support plans are reviewed regularly by the class teacher with the SENDCO, parents and the pupil.
We offer classroom support for children with reasonable adjustments to meet their additional needs. We have staff trained in SaLT, as well as other programs, and pupils have access to our pastoral team where needed.
We are supported by outside agencies such as SES, and Speech and Language.

Can this school meet my child's needs?

We reasonably adapt our offer to support every children's needs within our mainstream environment and curriculum. This includes supporting pupils in the following areas:

- Communication and interaction
- Cognition and learning
- Social, Emotional and Mental Health
- Sensory and / or Physical (including Vision & Hearing)
- Medical needs

All support is made through reasonable adjustments and adaptations within our mainstream setting.

How does the school identify and assess children with Special Educational Needs and Disabilities?

We gather information from parents/ carers, class teachers, EHCPs, pupils, the graduated approach, (assess, plan, do, review), outside agencies, assessments, and Education and Healthcare needs assessments. Once identification is made SENDCO, parents, staff, pupils meet to discuss next steps together.

How does the school communicate with me?

Parent consultations, annual reviews, support plan review meetings, end of year reports, newsletters, Monday Mail, parent forums (Monday Mail for dates), emails or phone-calls, 'Open Door Policy' to chat with the SENDCO or teacher on the playground or you can email to set up a meeting.

How will my child be included in school life?

We welcome all new families with a meeting and tour of the school with the Headteacher. They will have the opportunity to meet their new teacher and will agree transition arrangements. With the SENDCO, you will share Care Plans, EHCPs, Support Plans and other useful reports which will be passed on to the teaching team. Pastoral support is available to help settle your child where needed. We offer breakfast club, after school clubs and holiday clubs. Reasonable adjustments are made and resources recommended by outside agencies are used where possible. Regular staff training is carried out in response to pupils' needs. You can find more information on our school website: www.woodsloke.org